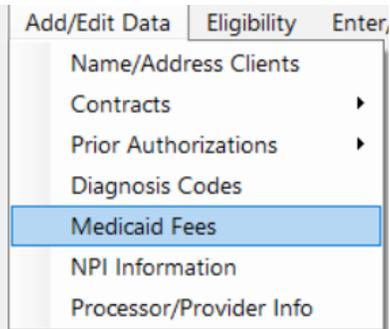
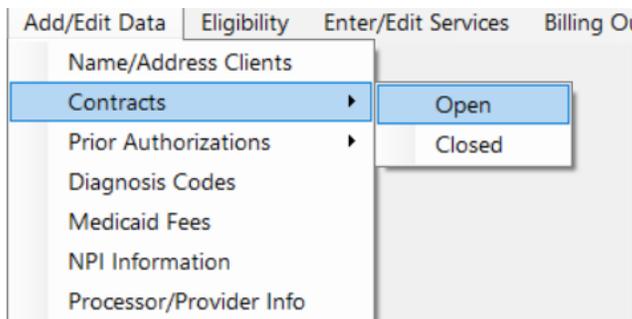


New Billing Procedure for Aug-Nov 2020

1. Add in updated Dayhab rates per MassHealth Bulletin 10: Per Diem (S5101/S5102) and updated H2014 codes with the U6 modifier (over 40% or 60% capacity)



2. Rename your current contract to Mass Medicaid-Remote. Go to Contracts, highlight current contract, select Edit. Note that this contract already has POS 02 for remote services.



3. Go back into Contracts to add a second contract for In-Person with a place of service 11. Look at the existing contract for guidance on prov_num and proc_num as they should be the same number. The contract number should be almost identical to your current contract, but it **cannot** be exact. You will need to change one number. For example, if your current contract number is MAMED9999123456780000, then you will assign this number instead: MAMED9998123456780000. Please note the difference is 9999 vs. 9998.
4. Once the codes and contracts are set up, you will need to **update your individual's funding based on whether they are In-Person or Remote**. If they are receiving both services, remember you can only have 1 open funding contract at a time. We recommend doing all **remote** services first and upload that billing.
5. In Funding, edit anyone who was In-Person by entering an ending date to close the Remote contract and click SAVE. You can then add the new In-Person funding source. After that, create your attendance for the In-Person contract. *You have to ADD THE IN-PERSON funding contract to each individual before you can create your attendance.

*You have the option to change your procedure code, modifier and unit total in either the Funding screen (which will be permanent) or in Edit Attendance on the calendar screen (which will only be temporary for your current billing)